



Senior Session "FYI"

(I know this is a lot to read, but if you follow these tips, you will look like a rock star!)

- Sleep - Try to get a lot of REST the night before your shoot. Don't stress over it; trust me - we're going to have a great time together! If you are getting early AM shots, I suggest applying cold compresses to your eye area for a few minutes before applying your makeup to reduce puffiness. Make sure you EAT before your session so you're not miserably hungry. If you are bringing family or friends to your session, feed them, too! And be sure they're aware we'll be photographing for a couple of hours.
- Skin – AVOID SUNBURN! Not only is it bad for you, but it is bad for your appointment, because we will probably have to reschedule. Red or peeling skin is not a good accessory!
- Acne - Don't worry about having a few blemishes! These will be removed during retouching.
- Hair - Don't try a new hairstyle the morning of your session. Play around in the weeks beforehand to see what works and what doesn't. You might even want to have a professional do this for you. Go for a "timeless" hairstyle. Use a little extra hair spray, but not so much that your hair is stiff.

Get a haircut at least a month in advance for girls or a week in advance for guys, so that the hair has time to grow a little and look more natural. Don't do anything drastic that you might regret later! Especially a color change!

If you maintain coloring on your hair, try to schedule a color appointment that will give you the right amount of washing before your photos. (Everyone who colors has that "sweet spot" they like better than the first day!)

Remember, you still want to look like YOU in your photos. So if you've had long hair for quite some time, now might not be the time to get a short haircut if you're not sure that you'll love it.

Guys – be clean shaven on the day of your session.

- Makeup - Wear what you usually wear, but slightly darker than normal. Please use care while applying eye makeup (eye liner, mascara), as your eyes will be the focal point of many of your photos.

- Nails - Your hands will be showing in many of your photos. Be sure that if your nails are painted, the polish is not chipped. Please choose a neutral color. Same applies to toenails if you are wearing open-toed shoes. We might do some bare-feet shots also, so make sure your feet look their best! GUYS – this goes for you, too!!!
- Shaving - I know it may seem obvious, but don't forget to shave your legs and underarms if they may be seen in photos.
- Glasses - If you wear glasses, please see your optometrist about loaning you a pair without lenses, or have your lenses removed for your session. If this is not an option, I will do my best to avoid glass glare, • Braces – Braces will not be removed from photos
- Scars/Birth marks/severe acne - Scars/birth marks will be removed only at your request. Please tell me at the time of your session what your preference is. Severe acne may require extensive retouching. If extensive retouching is necessary, it will not be done on proofs, but will be done on the prints that you order, at your request. Basic retouching is included in your package, but extensive retouching requires an additional fee, which is outlined in your session contract.

CLOTHING....

- A standard senior portrait session includes 3 outfits – the one you wear when you show up, and two changes. I recommend accessories like jackets, scarves, etc. that can be added/removed for a different look.
- You'll want to wear what you normally wear, but "kicked up a notch". Add some funky jewelry, a hat, leggings, a scarf, a belt, or some other accessory. Just be sure that the accessory is not so loud that it distracts from you. Mix up your clothing from dressy to casual – Fun stuff you'd wear to hang out with friends (jeans!), and something sophisticated that will work well for sending a photo in with your college applications. Vary the style – for girls, perhaps a long-sleeved shirt for studio shots, jeans and a cute top, and a nice sundress. For guys, maybe a plain tee and jeans, a button down shirt to put over this, unbuttoned, for an alternate look, and a nice button-down shirt or sweater for studio shots. Be sure to run your choices by mom and dad, or you might end up with photos you love that they won't order for you. Can't decide what to wear? Bring lots of wardrobe choices, and between the two of us, we'll make sure you look your absolute best!
 - Hats are great for a few shots, but please don't wear one to your session and get "hat head."
 - Be sure to bring along shoes to match each outfit. (Note, you do not need shoes for beach photos.)
 - Try your clothing on in advance to be sure it fits comfortably and is flattering. Bend over, sit down, etc. and make sure that you don't have skin showing where it shouldn't be in certain positions and that you're able to do such movements.
 - Make sure each piece of clothing is clean and wrinkle-free.

- Regarding clothing colors; dark colors are slimming and are perfect for studio shots. If you are having photos taken outdoors, wear a solid color or something with a splash of color to it for a nice contrast in your photos.
Bring a variety of colors – not 3 blue outfits.
- Avoid horizontal stripes, loud patterns, sleeveless shirts (for studio), and shirts with writing or big logos on the front. Solid colors work best; especially for studio portraits. We want the clothes to accent you; not the other way around.
 - If you intend to wear a “strappy” dress or light-colored clothing, be sure to wear or bring the appropriate undergarments that will not show in your photos. I will do my best to remove Bra straps at no additional cost.
 - Do not wear baggy clothing that may give the appearance that you are larger than you really are and avoid tight clothing that you are uncomfortable in, as you may not be able to do certain poses this way. A very short skirt can also really limit the variety of poses that you will be able to do.
 - Remember that during outdoor sessions in particular locations, there may not be a place for you to change your clothes, so plan accordingly (wear clothes that you can layer or that can be changed in the car).

What to BRING....

- Props - I LOVE props and especially welcome the ones that are a part of who you are. They can add so much to a photo and give it more of a story. Ten or twenty years from now, you'll enjoy looking back at these photos and remembering what you were like back then. Feel free to bring sports equipment (football, football helmet, ball & glove, batting helmet, bat, mitt, soccer ball, volleyball, hockey stick, pom poms, baton, etc.), sports uniforms, trophies/medals, musical instruments (Can't bring drums? Bring the sticks!), tap or ballet shoes, sunglasses, iPod, books, motorcycle or snowmobile helmet, etc. If you are a volunteer firefighter, bring your uniform and helmet. Going into the Army or Marines? Bring along something to represent that major change in your life.
Bring your CLASS RING if you have one.
- Vehicles are welcome at outdoor sessions (be sure they're clean, inside and out!). I can also take photos of you with your quad, dirt bike, etc. Pets can be included in outdoor shots as well. (Please note, pets are not allowed on most beaches, with SAN FRAN Dog Beach being an exception.)

Please try to let me know in advance if you will be bringing props so that I can come up with some really creative ideas on how to showcase you with them!

- People - Parents are strongly encouraged to be present during the entire session. (Mom and Dad – I do discourage barking orders or bickering during your child's session... remember, this is supposed to be fun, and we want him/her to be happy and relaxed.) You are welcome to bring a friend or two as well.
- Your wardrobe changes, of course! Go through EVERYTHING one more time before leaving the house to make sure you've got it all. Make sure you bring shoes for every outfit!
 - Touch-up stuff – lip balm, lipstick, powder, hairspray, etc.

Posing/Expressions....

- I know it sounds silly, but practice DOES make perfect. Practice different expressions and poses in the mirror before your session. Here are a couple of things to try: o Look in the mirror and form a smile with your mouth. Now try it again, this time thinking about whatever makes you happy, and try to let that smile reach your eyes. By this, I mean, do you see how when you naturally smile, the lines form around your eyes and they light up? THIS is what we're aiming for – not a “deer in the headlights” look.

Try some different expressions, such as the dreaded “serious face” or smiling with no teeth showing. See what you like and what you don't.

Look at the senior gallery on my website. Take note of some of the poses that I like to use, and try to mimic them in the mirror. Girls' hands should be open with the fingers slightly bent; guys should use a loose fist. Arms and legs – if it bends, bend it! No locked limbs. Don't worry – I will talk you through this during your session. But practice helps!

Senior Portrait Session Questionnaire – For the SENIOR to answer!

Senior's Full Name: _____ Male Female

High School: _____ Colors: _____ Mascot: _____

Phone(s) I can use to reach you the day of your session: _____

Three location choices (If undecided, indicate so & we will be in touch!):

Three wardrobe choices (If undecided, indicate so & we will be in touch!):

Which of the following shots are of most importance to you? Headshots 3/4 or full-length Other:

_____ Images from _____ location or with _____
(prop)

The type of photos I do NOT want are... _____

Tell me about yourself. What are your hobbies? Sports? Band? Do you have a part-time job? What do you like to do in your past time? What are your plans after high school? If you're going to college, what will be your major? What are your favorite bands/tv shows/etc?

How would your friends describe you? Funny/Smart/Kind/Shy/Outgoing _____

What personal props do you think you might like to include in your session? _____

Would you be willing to try some artsy-type shots, such as a silhouette or a jumping shot or something else that is non-traditional? _____

Senior Portrait Session Questionnaire – For the PARENTS to answer!

Which of the following shots are of most importance to you?

- Close-ups of face 3/4 or full-length Studio headshots
- Images from _____ location or with _____ (prop)
- Other: _____

The type of photos I do NOT want are... _____

Tell me a little about your senior. Is there something above that they didn't comment on and should have? Are they being too modest and are extremely gifted in some area?

Anything else you'd like me to know? _____

How did you hear about Luvn'lyf Photography? Web Search Car Advertising Card, picked up at _____ Referral

My loyal clients who refer new ones receive a complimentary 8x10!

If you were referred, who can I thank for sending you my way?



Senior Portrait Session Contract

I, _____, ("Client") hereby understand and agree to the following terms set forth by Luvn'lyf Photography:

Session Fee/Scheduling/Rescheduling:

- I. Client's session fee is due in full within ten days of scheduling appointment, or the date will not be held. Luvn'lyf Photography accepts hand-delivered cash (pre-arranged only), check, or online by credit card via PayPal (must request invoice). Session fees are non-refundable.
- II. If, due to short-notice scheduling (3 days or less before session), client is unable to mail a payment, the session fee must be paid, in cash, at the start of the session.
- III. Session fees are non-refundable. Up to two non- weather-related reschedules are permitted. Upon the third rescheduling, a \$25 reschedule fee will be issued. Clients who do not show up for a session and do not call at least two hours before the scheduled session time to cancel or postpone will not be rescheduled and the session fee will not be refunded.
- IV. Client understands the impact that wardrobe, hair, nail color, undergarment, etc. choices have on their portraits and will not hold Luvn'lyf Photography responsible for dislike of aforementioned choices. Luvn'lyf Photography has provided tips to aide in the client's wardrobe choices.

Retouching services:

- V. Client understands that basic editing (blemish retouching, teeth whitening, stray hair removal, etc) is included with their portrait session. If the client wears glasses, every effort will be made by Luvn'lyf Photography to avoid glass glare. However, in order to avoid glare, the client should have the lenses removed or request a lens-free sample pair from their Optometrist. Extensive retouching services are NOT currently available. '

Proofs/Portrait orders:

- VI. Luvn'lyf Photography will post proofs to the client's online gallery within two weeks of the portrait session. The client will be given a link to the gallery and a password. This information may be forwarded to anyone the client wishes to view their gallery.
- VII. Client's online gallery will be posted for 2 weeks (fourteen days), in which their portrait order should be placed.

- VIII. If the Client places and pays for their order within five days of proofs being posted online, the client shall receive a 10% discount on their portrait order. The order and payment must be in the hands of Luvn'lyf Photography by the fifth day for this discount to apply.
- IX. Luvn'lyf Photography will ship or deliver the client's portrait order within three weeks of receiving the order and payment. Orders requiring extensive retouching may take longer, depending on the extent of retouching needed. If the order is needed sooner, arrangements may be made to expedite the order.
- X. Client must contact Luvn'lyf Photography within 48-hours of receiving their portrait order if they have concerns or disputes regarding their order. If Luvn'lyf Photography is not contacted within 48-hours, it will be assumed that the client accepts the order as delivered.

Copyright/Digital images:

- XI. If a client has purchased digital images from Luvn'lyf Photography, the client agrees to the reproduction terms outlined in this document and in the print release. Client understands that single, low-resolution images purchased are only released for social networking and greeting cards.

By signing this document, I agree that I have no rights to the images or reprints of the images, and all rights belong to the Photographer. I agree that all prints will be for personal pleasures but still owned by Luvn'lyf Photography, and reproductions of images may not be made without a signed release from the Luvn'lyf Photography. I acknowledge and agree that I have no further right to Consideration or accounting, and that I will make no further claim for any reason to Luvn'lyf Photography. I acknowledge and agree that this statement is binding upon my heirs and assigns. I agree that this release is irrevocable, worldwide and perpetual, and will be governed by the laws of the United States of America. I understand and agree to the terms outlined above by Luvn'lyf Photography.

(Must be signed by individual aged 18 or older.)

Signature _____

Print name _____

Date: _____



Model Release

In exchange for consideration received, the undersigned hereby give permission to Pretterra Guzman, Luvn'lyf Photography, for the unrestricted use of their names and photographic likeness, as well as any and all photographic images of their session created by Pretterra Guzman, Luvn'lyf Photography, in all forms and media for advertising, marketing, trade, and any other lawful purpose. Permission is granted for images to be combined with other images, text, and graphics, and cropped, altered, or modified. Client(s) and/or parent/guardian further forever release Pretterra Guzman, Luvn'lyf Photography, from any and all claims or actions arising out of or in conjunction with the use of said images.

Client name (list all for family session): _____

Address: _____

Phone/Cell Phone: _____

Email: _____

Date: _____

Client signature (or Parent/Guardian signature if under 18):

Client and/or Parent/Guardian name (printed):

(Keep this page to use the checklist below!)

The following must be mailed to Luvn'lyf Photography within TEN days of booking your appointment:

- 1) Session Fee (\$150), in full
- 2) Session Questionnaire– if you need additional time to fill this out; just let me know. You can email it later on if you need to.
- 3) Portrait Session Contract
- 4) Model Release

**Hand-delivered cash payments MUST be pre-arranged. Mailing address for checks
(made payable to Pretterra Guzman / Luvn'lyf Photography) is:**

**Pretterra Guzman
Luvn'lyf Photography
154 Bristol Drive
Vacaville, Ca 95687**

Client Checklist:

- \$150 Session fee mailed to Luvn'lyf Photography
- Session Questionnaire completed & sent to Luvn'lyf Photography
- Portrait Session Contract, read & signed by someone 18 & up; sent to Luvn'lyf Photography
- Model Release, read & signed by someone 18 & up; sent to Luvn'lyf Photography
- Inform Luvn'lyf Photography re: props I've decided to bring
- Three locations chosen
- Three outfits chosen
- Appropriate undergarments for outfits (no visible bra straps, etc)
- Shoes for all outfits except beach
- Haircut (and/or color) appointment
- Glasses – remove lenses or borrow
- Practice smiles & poses (use my web gallery for reference)
- Don't get a sunburn or highly visible tan lines
- Shave (Guys – face; Girls – legs, underarms)
- Lots of sleep & full belly day of session
- Bring props, touch-up make-up/hair tools, outfits, shoes, jewelry, class ring